

Dragon Naturally Speaking Course Development

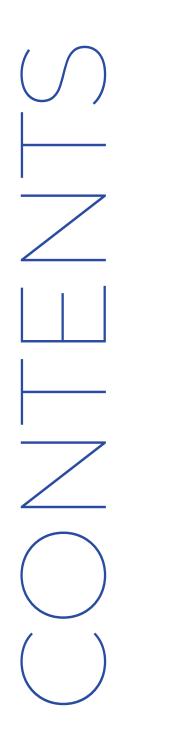


The Dragon Naturally Speaking Course Development, offered by The Learning Source, LLC, is an 18-hour program spread over



Students learn to use enterprise-ready speech recognition software for hands-free computer operation, including document dictation, emailing, web searching, and voice-controlled PC usage. The course is well-suited for individuals seeking enhanced work environment flexibility, especially those with physical limitations. Interactive live sessions and practical exercises enable a dynamic learning experience, guided by expert instructors ensuring comprehensive understanding and effective application of the software's features. Real-world case studies and simulations further reinforce practical skills for effective technology utilization.

Dragon Naturally Speaking Course Development



- Module 01. Creating a User Profile
- Module 02. Scheduling Tasks
- Module 03.
 The Dragon User's Guide
- Module 04.
 Customizing Vocabulary
- Module 05.
 Starting to Dictate
- Module 06.
 Dictating Text and Punctuation Marks
- Module 07.
 Correcting Dragon's Errors in Your Dictated Text
- Module 08.
 The Default Interface
- Module 09.
 Editing Text by Voice
- Module 10.
 Using Dragon with The Internet and Microsoft Word
- Module 11.
 Dictating and Editing in Microsoft Excel

FINAL EXAM

Students enrolled in The Learning Source, LLC's Dragon Naturally Speaking Course Development will develop comprehensive proficiency in utilizing speech recognition software effectively.





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HOLIDAYS 2023-2024

Below, the holidays of 2023 and 2024 are presented, times when classes and work activities are temporarily suspended to commemorate events of historical, cultural, and national significance in the United States.

2023

2024

Date	Celebration/Holiday	Date	Celebration/Holiday
Monday, January 2	New Year's Day	Monday,January 1	New Year's Day
Monday, January 16	Martin Luther King, Jr. Day	Monday, January 15	Martin Luther King, Jr. Day
Friday, January 20	United States Presidential Inauguration Day	Monday, February 19	Presidents' Day
Monday, February 20	Presidents' Day	Monday, May 27	Memorial Day
Monday, May 29	Memorial Day	Wednesday, June 19	Juneteenth National Independence Day
Monday, June 19	Juneteenth National Independence Day	Thursday, July 4	Independence Day
Tuesday, July 4	Independence Day	Monday, September 2	Labor Day
Monday, September 4	Labor day	Monday, October 14	Columbus Day
Monday, October 9	Columbus Day	Monday, November 11	Veterans Day
Friday, November 10	Veterans Day	Thursday, November 28	Thanksgiving Day
Thursday, November 23	Thanksgiving Day	Wednesday, December 25	Christmas Day
Monday, December 25	Christmas Day		

Please note; The holidays listed may be subject to change based on the religious and cultural practices of the students.